

AGM Formal Notice, Agenda, and Committee Nomination Form Burton Joyce & District U3A

To: All Burton Joyce and District U3A Members

1st June 2018

NOTIFICATION OF THE ANNUAL GENERAL MEETING on Tuesday, 14th August 2018 at 2:00pm at Burton Joyce and Bulcote Village Hall, Trent Lane, Burton Joyce, NG14 5EY.

AGENDA

1. Chairman's Opening Remarks
2. Apologies for Absence
3. To approve the Minutes of the 2017 AGM
4. To receive and adopt the Chairman's Report
5. To receive and adopt the Statement of Accounts for 2017/18
6. To Elect the Officers and Executive Committee of BJ&D U3A
7. To Appoint an Independent Examiner of Accounts
8. Resolutions from members (to be sent to the Secretary before 31st July 2018)
9. Conclusion of the annual General Meeting

Nominations are invited from any member for Officers and General Committee Members. Officers are Chairman, Vice-Chairman, Secretary and Treasurer. The Committee includes these Officers plus at least one and no more than eight other BJ&D U3A members elected at the AGM (General Committee Members).

Members of the Committee share the work of running our U3A and are expected to attend monthly meetings. They serve for one year but may stand for re-election at the AGM. Should nominations exceed vacancies, election shall be by ballot.

Nomination forms should be completed, signed and returned at the July monthly meeting of BJ&D U3A to the Chairman, Vice-Chairman, Business Secretary, or Treasurer, or sent to the Chairman, Judith Wright, 9, Willow Close, Burton Joyce, Nottingham to arrive before 31st July 2018.

Debbie King, Business Secretary, on behalf of the Executive Committee, Burton Joyce and District U3A

✂ _____

Committee Nomination Form

Nomination of _____ as a candidate for the position of:

Chairman

Vice-Chairman

Business Secretary

Treasurer

General Committee Member

Please tick ONE of the above boxes to indicate the position for which you wish to nominate your candidate.

Proposer: _____ (full name)

Seconder: _____ (full name)

Agreement to stand as a candidate: _____ (signature of candidate)

Date: _____ 2018.

Please return at the July meeting to the Chairman, Vice-Chairman, Business Secretary, or Treasurer, or post to: Judith Wright, 9, Willow Close, Burton Joyce, Nottingham, to arrive before 31st July 2018.